

# Minutes of Birch Hill Elementary PTO Meeting

## December 15, 2011

Ali Novak	Julie Kelly	Mark Shaughnessy
Denise Closson	Alison Marsano	Tami Belanger
Kerry Pillsbury	Kathy Speidel	Liong Goh
MISSING SIGN-IN SHEET		

Alison Marsano, co-president, called the meeting to order at 9:37 am.

**Co-Presidents:** Alison Marsano welcomed everyone and made some general announcements. She began with the holiday fair recap. The event was very successful – approximately \$3,000 was raised. There were some requests from the suggestion box to place more hand sanitizers throughout the school. This has been done. Also, there is much auto traffic coming to the school. Another crossing guard has been placed to handle this.

**Principal:** Mr. Lucas informed us that some vandalism occurred during the holiday fair – writing in the stairwells and a piece of Occupational Therapy equipment was stolen. A police report was filled out. Because of this the school will be ‘closed’ at 3:45 pm. All students will need to be accompanied by an adult after hours when in the school building. The **Winter Carnival will take place on February 2**. The carnival will have a Ground Hog Day theme. It will be an indoor/outdoor ‘Day of Fun’.

**Vice Presidents:** Ali Novak spoke briefly about donorschoose.org which is an online fundraising program that the teachers can use to purchase necessary items for the classroom. The **FunPass coupon book** is also available for purchase.

**Secretary:** Minutes from the November meeting were distributed. Denise Closson motioned to accept the minutes. Ali Novak seconded. The minutes were accepted.

**Treasurer:** It was voted that the treasurer’s report be tabled for this month. Ali Novak motioned to accept this. Tami Belanger seconded the motion.

**Activities:** Several activities are planned for the upcoming months. These include a **chili cook-off** in January, a **skate night** in January and a **Valentine dance** in February. The skate night in January is sponsored by the Birch Hill teachers.

**Historian:** Our Historian, Liong Goh, took photos at the holiday fair. Photos will be posted on the PTO bulletin board in school. Photos can be purchased at cost. Photos, then, may also be placed on Shutterfly which will be password protected.

**Hospitality:** The teachers greatly appreciated the Goody bags that were put together for the teachers for the parent/teacher conference day. The **soup luncheon for the teachers will take place on Wednesday, February 15**.

**Math Superstars:** Math Superstars is running smoothly and winners are posted. There will be an award for one child in each class.

**School Store:** School Spirit-Wear orders have been sent in. Purchases will be delivered in January.

**Volunteers:** Volunteers is running smoothly. Thank you to all the volunteers who helped with the holiday fair and the library book fair. A reminder to anyone who does volunteer work at home: they should still log their hours in the log book in the office.

**Ways and Means:** A Papa Ginos night is being planned.

Julie Kelly made the motion to adjourn. Ali Novak seconded the motion and the meeting was adjourned at 10:10 am.

**The next PTO meeting will be held Friday, January 13<sup>th</sup> @ 9:30 am.**

Respectfully submitted,

Julie Kelly  
Secretary